



LSBC

**London School of
Business & Commerce**

PROSPECTUS

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Vision & Mission



Mission Statement:

LSBC is dedicated to providing high quality business and professional education across a wide range of subjects and internationally recognized qualifications.

LSBC undertake to provide:

A safe, supportive and welcoming academic environment.

Highly qualified and experienced lecturers and staff who understand the need of students to achieve personal goal.

Diversity of choice of courses

Flexible fee structure

Modern facilities and personal guidance for individual students

Development of the individual student's self confidence in meeting personal and professional challenges. Further career development and enhancement based on sound principle and best practices in business the belief that success can be achieved by a healthy and progressive partnership between college and students.

Life in London:

United Kingdom retains the legacy of the oldest civilization of academia and techniques of modernity. The wide range of renowned colleges and universities makes it a distinctive place in the academic world. Life in London is indeed something new for the international students to interact, explore and learn. LSBC provides students a variety of activities to meet and drive their extracurricular interests. LSBC conducts an introductory orientation session for new students. This session includes student's introduction with the staff of college, its policies and general understanding of the city.

London is the city for leisure and pleasure. It is famous for its historical architecture, landmarks, first class libraries, fabulous academic institutions, national parks, sport stadia, giant shopping malls, picnic points, restaurants, clubs and of course the learning environment through multiculturalism. The students at LSBC get the opportunity to excel their skills and enhance their lives in area of interest.

Edexcel BTEC Courses

Diploma in Business (BTEC Level 3)

This qualification broadens and expands the specialist work-related focus of the BTEC Level 3 Subsidiary Diploma and encompasses the essential skills, knowledge and understanding needed to gain confidence and progression.

There is potential for the qualification to prepare learners for progression within education or into employment in the appropriate vocational sector and it is suitable for those who have decided that they wish to study in detail or work in a particular area of work. It is broadly equivalent to 1.5 GCE A Levels and provides a programme of study manageable in a year so that learners can bank and then build on their achievement. In this way, it encourages progression for those learners who wish to undertake a one-year course of study because of individual circumstances. Some learners may wish to gain the qualification in order to enter a specialist area of employment or to progress to a larger or different level 3 programme.

Other learners may want to extend the specialism they studied on the BTEC Level 3 Certificate or the BTEC Level 3 Subsidiary Diploma programme. Learners may also be able to use the BTEC Level 3 90-credit Diploma to gain partial achievement and have the requisite skills, knowledge and understanding needed in the sector. For adult learners, the BTEC Level 3 90-credit Diploma can extend their experience of working in a particular sector. It could also be a suitable qualification for those wishing to change career or move into a particular area of employment following a career break.

Key Benefits of this course

- Provide business employees opportunities to achieve a nationally recognised level 3 vocationally-specific qualification
- Provide full-time learners the opportunity to enter employment in the business sector or to progress to vocational qualifications such as the Edexcel BTEC Higher Nationals in Business
- Provide learners the opportunity to develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life.
- Provide education and training for employees in the business sector

Requirements:

Students would need to have gained a Level two qualification preferably in Business at least a Merit or at least 5 GCSE's at grade C including English

Progression:

Students that successfully complete their programme of study could progress onto a Business related degree or Higher National Diploma. Previous Level three students have gone directly into employment in areas of growth in finance, administration and management.

Higher National Diploma in Business (BTEC Level 5)

Edexcel BTEC Higher National Diploma (HND) is a widely recognised qualification offering a comprehensive understanding of the subject area. The qualifications provide a thorough grounding in the key concepts and practical skills required in their sector and their national recognition by employers allows direct progression to employment.

HND in Business is ideal for those wishing to study for undergraduate Business Administration and Management qualifications and for those seeking for better job prospects as a business manager or entrepreneur.

Entry Requirements:

- BTEC HNC/Diploma related area
- AVCE/GNVQ related vocational area
- A Level profile GCSE grades at level A-C
- NVQ Level 3 or related work experience

Progression Route:

The HND in Business is ideal for those who wish to study at the undergraduate level to become better managers. Successful completion of HND allows students direct entry to top up honours degree at selected British Universities. Students who study for the Edexcel BTEC HND can progress to the second or third year of a degree or honours degree programme, depending on the match of the Edexcel BTEC Higher National units to the degree programme in question.



Strategic Management and Leadership (BTEC Level 7)

BTEC Level 7 Professional qualifications in Strategic Management and Leadership are designed to provide focused and specialist vocational short courses, linked to professional body requirements and National Occupational Standards where appropriate, with a clear work-related emphasis. The qualifications provide short vocational programmes of study that meet the individual needs of learners. There is a strong emphasis on practical skills development alongside the development of requisite knowledge and understanding in the sector.

They are particularly suitable for more mature learners who wish to follow a short programme of study that is directly related to their work experience or to an aspect of employment that they wish to move into in due course. On successful completion of these qualifications, national recognition by employers enables learners to progress into or within employment and/or continue their study in the vocational area.

Learners are able to progress across the range of Level 7 qualifications, from Award to Certificate to Diploma to Extended Diploma. These BTEC qualifications also support Continuing Professional Development (CPD), as well as enabling sideways progression to Masters degrees, such as an MBA, or a Level 7 NVQ in Management

Entry Requirements:

Candidates should possess a recognised Bachelor's Degree in any discipline or overseas equivalent. Candidates who do not possess the required academic qualifications but have a minimum of five years experience of working in a strategic management position are also encouraged to submit an application.

English language ability equivalent to IELTS 6.5.

You have to achieve 120 credits to achieve this qualification. You will study the following modules:

- Developing Strategic Management and Leadership Skills
- Professional Development for Strategic Managers
- Strategic Change Management
- Strategic Marketing Management
- Strategic Human Resource Management
- Strategic Quality and Systems Management
- Strategic Planning
- Managing Financial Principles and Techniques
- Research Methods for Strategic Managers
- Project Development and Implementation for Strategic Managers

Progression:

The Edexcel BTEC Level 7 Professional qualifications have been developed with career progression and recognition by professional bodies in mind. They offer a progression route to the professional qualifications offered by various professional bodies in the business sector. Many industry and professional bodies offer successful BTEC students exemptions for their own accredited qualifications.

A key progression path for Edexcel BTEC Level 7 programme learners is to Masters degrees, such as an MBA.

On successful completion of a BTEC Professional qualification, learners can progress to or within employment and/or continue their study in the same or related vocational area.

NCC Courses

Diploma in Computing (QCF Level 4)

The Level 4 Diploma in Computing (QCF) is NCC Education's International Diploma in Computing. The diploma equips you with fundamental skills and knowledge in computing, preparing you for further study or enhancing your professional development and employability within the IT industry. The programme is equivalent to the first year of an IT degree programme in the UK university system.

You will be given the opportunity to develop essential thinking and study skills, not only within the computing domain but also within the context of business through a balance of academic and vocational subjects. The programme will allow you to understand and enter the computing profession with the necessary knowledge expected within the industry and the ability to apply the skills to a range of IT-related functions

On successful completion of the programme, you will be able to embark on NCC Education's International Advanced Diploma in Computing, which is equivalent to the second year of a UK Bachelor's degree, transfer to a university or pursue a career in the IT industry.

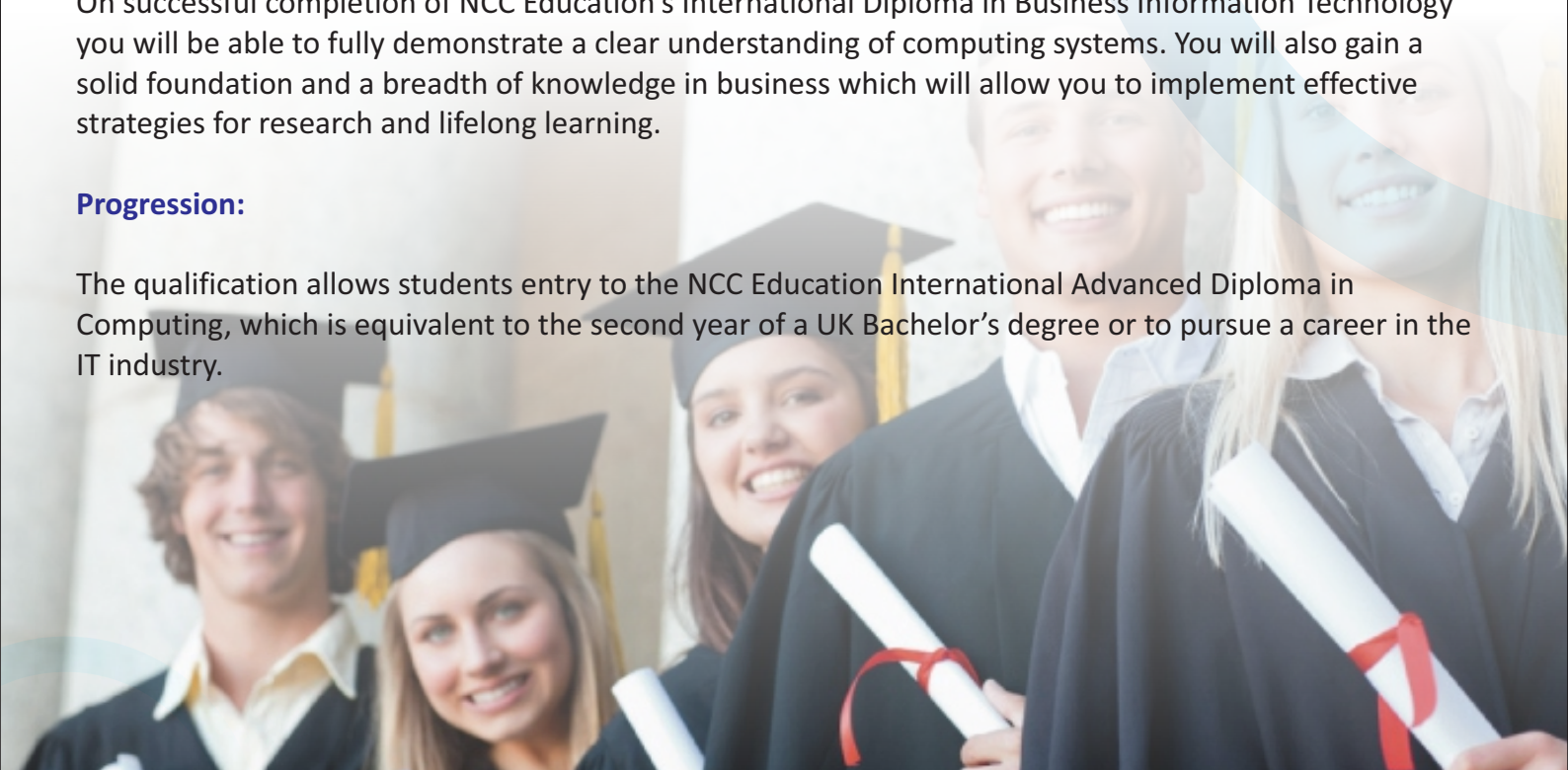
Entry Requirements:

- NCC Education International Foundation Year (IFY), International Certificate in Computer Studies (ICCS) or International Certificate in Business (ICB) qualification.
- An international qualification which is deemed to be of a similar level to the NCC Education IFY, ICCS or ICB programme. This must be agreed with NCC Education in advance.
- At least one A-level pass or an appropriate School Leaver's certificate.
- Mature students need to demonstrate over two years' relevant work experience and also hold O' level/GCSE English and Maths or equivalent.

On successful completion of NCC Education's International Diploma in Business Information Technology you will be able to fully demonstrate a clear understanding of computing systems. You will also gain a solid foundation and a breadth of knowledge in business which will allow you to implement effective strategies for research and lifelong learning.

Progression:

The qualification allows students entry to the NCC Education International Advanced Diploma in Computing, which is equivalent to the second year of a UK Bachelor's degree or to pursue a career in the IT industry.



Diploma in Business Information Technology (QCF Level 4)

The Level 4 Diploma in Business Information Technology (QCF) (L4DBIT) makes up the first year of the NCC Education degree journey. The qualification is equivalent to the first year of an IT degree in the UK university system.

You will be given the opportunity to develop essential thinking and study skills in IT and business through a balance of academic and vocational subjects. You will be able to contribute to the development of computer systems and networks, databases and websites in a business context, whilst also developing an awareness of business needs. The qualification will allow you to understand and enter the IT and business profession with the necessary knowledge expected within the industry and the ability to apply the skills to a range of IT-related functions.

Entry Requirements:

For entry onto the NCC Education L4DBIT qualification you must have at least one of the following:

- NCC Education International Foundation Year (IFY), Level 3 Diploma in Computing (QCF) (L3DC) or Level 3 Diploma in Business (QCF) (L3DB).

OR

- An international qualification which is deemed to be of a similar level to the NCC Education IFY, L3DC or L3DB qualification. This must be agreed with NCC Education in advance.

OR

- Mature students need to demonstrate over two years' relevant work experience and also hold O' level/GCSE English and Maths or equivalent.

If you're a potential student whose first language is not English, you will need to obtain a valid score of 5.5 or above in the International English Language Testing System (IELTS) examination or equivalent. Alternatively, take the free NCC Education Higher English Placement Test, which is administered by our Accredited Partner Centres.

Progression:

On successful completion of the qualification you will be able to embark on NCC Education's Level 5 Diploma in Business Information Technology (QCF) (L5DBIT), which is equivalent to the second year of a UK Bachelor's degree, transfer to a university or pursue a career in the IT industry.



Get Ready for Industry

Completing your Diploma enables you to progress directly for employment in the related domains

Diploma in Business IT (QCF Level 5)

The Level 5 Diploma in Business Information Technology (QCF) (L5DBIT) makes up the second year of the NCC Education degree journey and builds upon the knowledge gained during the NCC Education Level 4 Diploma in Business Information Technology. You will be exposed to more advanced topics in a range of areas including information systems analysis, database development and the principles of business operations.

You will study a balance of academic and vocational subjects in order to provide you with the necessary knowledge and skills to play a significant role in IT and business organisations.

On successful completion of the qualification you will be able to complete the final year of a degree at one of the many universities that recognise NCC Education qualifications, or pursue a career in the business and IT industry.

Entry Requirements:

For entry onto the NCC Education L5DBIT qualification you must have at least one of the following:

- NCC Education Level 4 Diploma in Business Information Technology (QCF) (L4DBIT).

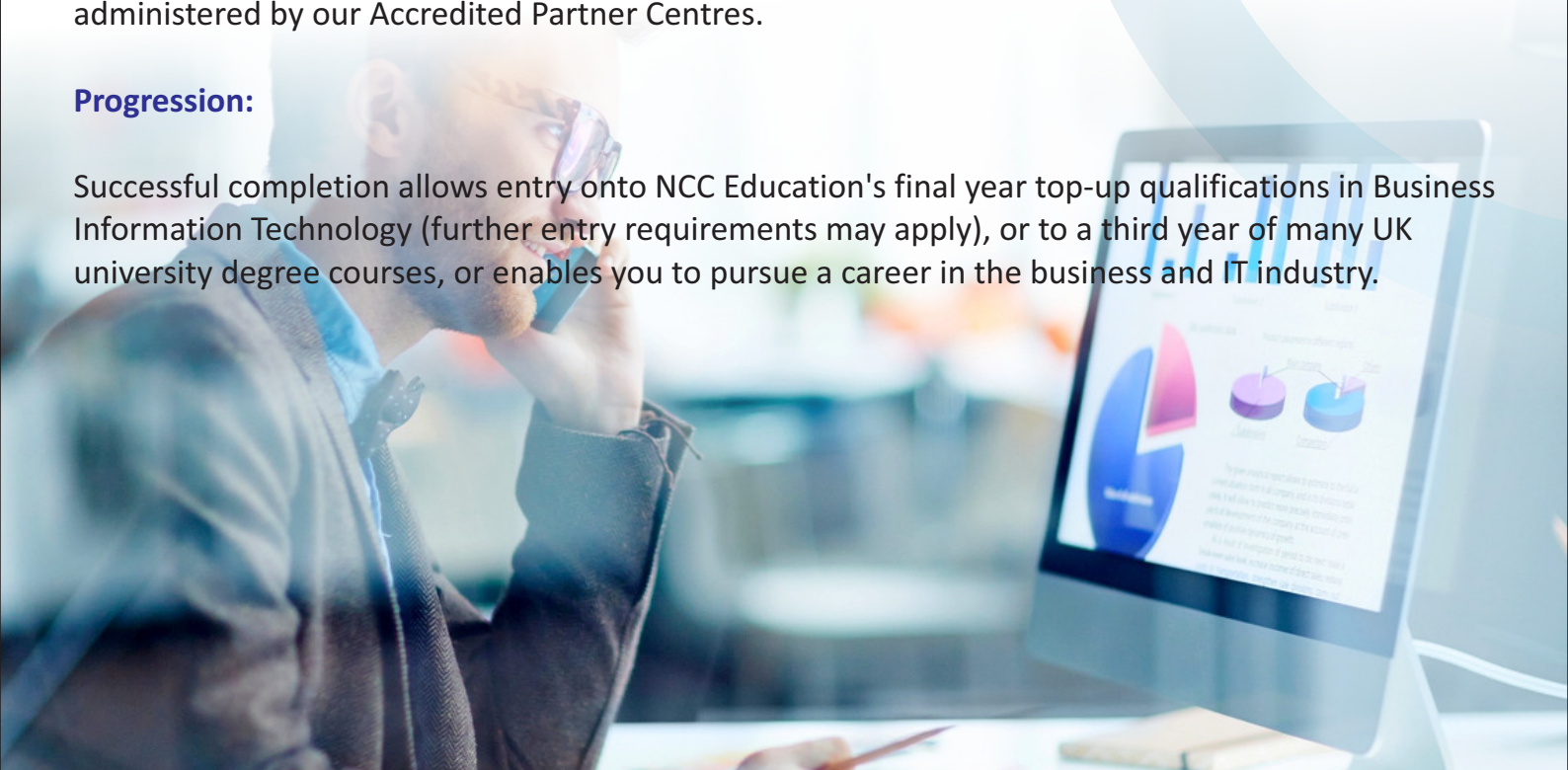
OR

- A local or international qualification which is deemed to be of a similar level to the NCC Education L4DBIT qualification. This must be agreed with NCC Education in advance.

If you're a potential student whose first language is not English, you will need to obtain a valid score of 5.5 or above in the International English Language Testing System (IELTS) examination or equivalent. Alternatively, take the free NCC Education Higher English Placement Test, which is administered by our Accredited Partner Centres.

Progression:

Successful completion allows entry onto NCC Education's final year top-up qualifications in Business Information Technology (further entry requirements may apply), or to a third year of many UK university degree courses, or enables you to pursue a career in the business and IT industry.



Diploma In Computing (QCF Level 5)

The Level 5 Diploma in Computing (QCF) (L5DC) makes up the second year of the NCC Education degree journey and builds upon the knowledge gained during the NCC Education Level 4 Diploma in Computing. Exposing you to greater detail and more advanced topics in a range of areas including database development, information systems analysis, and network security and cryptography. You will study a balance of academic and vocational subjects in order to provide you with the necessary knowledge and skills to play a significant role in IT organisations.

On successful completion of the qualification you will be able to complete the final year of a degree at one of the many universities that recognise NCC Education qualifications, or pursue a career in the IT industry.

Entry Requirements:

For entry onto the NCC Education L5DC qualification you must have at least one of the following:

- NCC Education Level 4 Diploma in Computing (QCF) (L4DC). OR
- A local or international qualification which is deemed to be of a similar level to the NCC Education L4DC qualification. This must be agreed with NCC Education in advance.

If you're a potential student whose first language is not English, you will need to obtain a valid score of 5.5 or above in the International English Language Testing System (IELTS) examination or equivalent. Alternatively, take the free NCC Education Higher English Placement Test, which is administered by our Accredited Partner Centres.

Progression:

The qualification allows entry onto NCC Education's final year top-up qualifications in Computing (further entry requirements may apply), or to a third year of many UK university degree courses, or enables you to pursue a career in the IT industry.



Postgraduate Diploma in Strategic Business IT (QCF Level 7)

This programme is designed for IT and computing graduates or IT practitioners who wish to further develop their career. The programme covers a wide range of contemporary issues and develops the critical, analytical and technical skills needed by senior staff. The programme will also develop the academic skills required for further study.

If you would like to integrate management and IT skills, prepare yourself for new developments in business, and equip yourself with knowledge highly relevant to emerging technologies, this programme is ideal. It will enable you to bridge the gap between business and IT practitioners, ensuring you are fully conversant with the language of e-business and possess the transferable skills necessary to enhance your career opportunities.

You will be exposed to a wide range of contemporary issues, which will enable you to develop the critical, analytical and technical skills needed for senior positions within the IT sector. The qualification will also develop your academic skills, which are required for further study at master's level.

Entry Requirements:

On entry a student must have at least one of the following:

Route 1 (Academic - IT Graduates)

- UK bachelor's degree with honours (or equivalent) in Information Technology, Computer Science or related subject. OR
- IT graduates who hold a bachelor's ordinary or pass-level degree (or equivalent) in Information Technology or related subject with exceptionally high marks may be considered for admission, at the discretion of NCC Education.

Route 2 (Conversion)

- UK bachelor's degree with honours in a non-IT-related subject (or equivalent) AND,
- Three years' work experience in an IT environment, with evidence of technical or managerial responsibility.

Route 3 (Vocational)

- Five years' work experience in an IT environment, with evidence of technical or managerial responsibility AND,
- The ability to demonstrate suitability for academic study, via personal or telephone interview with the programme co-ordinator at the student's Accredited partner Centre. Applicants whose first language is not English will need an IELTS score of 6.5 or equivalent.

Progression:

The qualification is designed to allow entry to and/or enhance progression in a wide range of management roles in the public, private or charitable sectors. Students can apply to progress to a range of Masters programmes at the University of Gloucestershire and the University of Warwick along with a number of other UK and overseas Universities. The degree titles available include MSc Applied Computing, MSc Information Systems Management and MSc Strategic Business IT. On successful completion of this programme, students should have the project management skills required for IT consultancy and strategic decision making.

ATHE Level 7 Diploma in Healthcare Management

Qualification Overview :

The ATHE Level 7 Diploma in Healthcare Management is a 120 credit Ofqual regulated qualification and provides strategic management skills for those planning to, or working in the healthcare sector both internationally and in the UK.

Mandatory Units :

• Research for Senior Managers • Managing Finance in the Public Sector • International Healthcare Policy • Manage Continuous Organisational Improvement • Developing Organisational Vision and Strategic Direction • Organisational Behaviour

Optional Units :

• Human Resource Management • Project Management • Programme Leadership • Strategic Resource Management • Risk Management • Managing Stakeholder Engagement • Corporate Communication Strategies • Leading Organisational Equality and Diversity • Sustainable Business Strategy • Managing Quality and Service Delivery

Progression Routes :

University entry to various MBA top up programmes at universities.
See www.athe.co.uk/progression

General English

London School of Business & Commerce offers General English classes at the heart of London. LSBC provides English Language training to those students who need to improve their English Language skills before starting their main course of study and who need to do IELTS preparation.

We offer General English courses at a range of different levels, so you will learn with other students who are at the same level as you. We favour mixing students of different nationalities, which helps to make your learning experience more interesting – and encourages you to speak English instead of your native language.

Private General English course:

This course is ideal for students who wish to improve their English competency, particularly their speaking ability during a short period of time.

The content of each course is personalised to the student following a detailed pre-course needs analysis and language assessment. The course objectives are then agreed between the student and the teacher at the start of the course. We naturally take into consideration the specific needs associated with the client's own line of work.

Away from the distractions of a busy college, office or home life, our one-to-one Private English Course gives participants the opportunity to immerse themselves totally in the language, practising speaking and listening over long periods and improving substantially their communication skills.

For fees and start date of all courses please contact college.

For more information about the course please contact us on +44 2089910905 or on info@londonsbc.co.uk



About The College

London School of Business & Commerce is an exciting college located in London. It has been set up with the dual aims of providing quality education over a wide range of subjects relevant to today's business environment coupled with a fee structure that is reasonable, affordable and flexible enough to meet the needs of individual students.

Teaching Time:

Full time students will typically study for 15 to 30 hours per week with lessons generally scheduled at the following times:

Monday-Friday: 9am-6pm

Additionally, some courses may be offered on a part time basis and online also. Please contact the Admissions Office for further details.

The college is open all year round with the exception of two weeks of Christmas, one week at Easter and UK public holidays.

Administration:

LSBC Admissions office is open for enquiries and admissions of new students during the following times:

Monday-Friday: 9am-6pm

Student Facilities:

The college building is in keeping with its surroundings in the London. College has teaching class rooms equipped with projectors. The college has a decent-size library providing access to a good range of books. Students have access to a good number of workstations linked to the internet. The workstations can be used for a number of local applications and discipline related activities. Access to computers can be gained during college opening timings.

Student Welfare Support:

If you are an international student, relocating to a new country can mean getting used to a whole new way of life. That's why at LSBC we offer welfare support to make the transition a little easier. Welfare services offered by the college include:

Accommodation Service:

The College can assist students to find accommodation dependant on their preferences and budget prior to their arrival or after arriving.

Airport Pick Up:

The college will arrange for you to be met at London airport and transported directly to your accommodation. (STUDENT NEED TO PAY FOR THIS)

Bank Accounts:

Advice and Guidance on opening a bank account is provided.

Health:

Instructions on how to register with local doctor and receive NHS treatment are provided.

Student Handbook:

This provides useful advice on all of above welfare matters, plus other information such as how to get involved with other leisure activities.

Learning Support Officer:

The officer is available to give confidential advice with any problems.



International Students

Admissions Procedure for international applicants

LSBC is committed to welcome those students who are genuine and keen to carry on their studies without any interruption. The College requires the following documents in order to assess the application for admission.

1. Complete the "College Application Form".
2. Post or email (info@londonsbc.co.uk) the Application Form to the College together with the following documents:
 - Attested copies of all academic certificates (student will be asked to show the originals upon his/her arrival at the college)
 - 2 passport sized photographs
 - Proof of English language proficiency (i.e. IELTS or Trinity tests mentioned on HOME OFFICE website)
 - Copy of valid passport
 - Evidence of funding capability
 - Proof of working experience (if applicable)

(Note: All documents must be clearly scanned and in PDF format)

3. On receiving the application form and other documents, we will organize a time to interview you by Skype, then college will send a "Conditional Letter" outlining college fees and details of all further documentation required to complete the application. It depends on the student's suitability for the course.
4. On receipt of the tuition fee, the College will issue the Confirmation of Acceptance for Studies (CAS) or Acceptance Letter.
5. Upon receipt of your CAS or Acceptance Letter, students from countries requiring a visa to travel to United Kingdom can begin the process of acquiring a visa. As visa requirements vary from country to country, you should contact the local British Council, High Commission or Embassy for further details.
6. After receiving the correct visa from the British Embassy, student can arrive in the UK.
7. A student who needs Airport Pick-Up should inform the College of his/her flight itinerary and estimated time of arrival at least one week prior to departure.
8. Upon arrival in the UK, Student should report immediately to the College to be formally registered for his/her proposed course. The college will provide a Student ID that will entitle him/her to avail facilities which are available to an overseas student.

ACCREDITATIONS:



ACCREDITATION SERVICE
for
INTERNATIONAL COLLEGES

LSBC

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